

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30p.m., on 11/04/24.

Mr. Holman called the meeting to order with the following members present: John Holman, John Cormican, Dave Miller, & Andrea Lynch.

Others Present: Les George; Shawna George; Edna Latham; Kyle Weekly; Sarah Weekly; Andrew Batstra; Drew Dixon; Owen Rodeniser; Mike Wilson; Nick Smith; Mattison Saling; Dave Moraine(*)

(*) Present but did not sign in.

The Pledge of Allegiance was recited.
The meeting was not recorded

Minutes were read, 1 correction noted (*corrected variance hearing date from 11/07/24 to 11/14/24*) approved, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$107,464.70

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

Mr. Holman moved that the LTWP Board of Trustees adopt the following resolution:

The LTWP Board of Trustees authorize the Fiscal Officer to establish and utilize temporary appropriations for the payment of all 2025 1st quarter expenditures.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes

The Fiscal Officer noted that the LTWP Records Commission Annual Meeting will need to be advertised and held. A brief discussion took place.

Mr. Holman made the motion that the LTWP Records Commission Meeting will be held on December 2, 2024, @ 7:00 p.m. and authorized the Fiscal Officer to advertise the meeting notice.

Mr. Cormican seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

A discussion took place regarding the current openings on the Zoning Commission and Zoning Board of appeals. Currently the township needs 1 permanent and 2 alternate members to serve on the Licking Township Zoning Commission and 2 alternate members to serve on the Licking Township Board of Zoning Appeals.

Mr. Holman made the motion that the LTWP Board of Trustees extend the advertising for zoning members through 12/31/24.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

CORRESPONDENCE:

- 1) Via email: Medical Mutual of Ohio Renewal proposal - tabled for 11/18/24
- 2) Eastern Gas & Columbia Gas flyers re: pipelines
- 3) Emails to Harbor Hills Civic Association (cc'd to LTWP) from William "Robbie" Robinson & Encarnacion Pyle re: Amherst Pomante matter.

Mrs. Lynch relayed a telephone conversation that she had with Mr. Robinson regarding him wanting to compliment and thank the county for the recent waterline project in Harbor Hills. Mrs. Lynch stated that during the conversation, she encouraged Mr. Robinson to pay his compliment to Licking County Water and Wastewater. Mrs. Lynch said that Mr. Robinson briefly mentioned a zoning situation with the Harbor Hills Civic Association as it relates to setbacks. The emails presented as correspondence above were addressed to HHCA and LTWP was cc'd on them.

Mrs. Lynch reported that Phillip Jones' Board of Zoning Appeals term expires on 12/31/24. Mr. Holman will contact Mr. Jones to see if there is an interest in Mr. Jones continuing to serve another term. The Board concurred.

Mr. Cormican moved that the LTWP Board of Trustees nominate Andrea Lynch and Dave Miller to serve on the LTWP Volunteer Firefighters Dependents Fund Board in 2025.

Mr. Holman seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Fire Chief Mike Wilson presented the Fire Report. There were 124 runs for the month of October which consisted of 91 EMS (40 billable); 31 Fire (25 mutual aid); 2 Dive/Water Rescue. This brings the year-to-date total to 1231.

Chief Wilson reported on the following:

- Looking for drywall contractor for laundry area due to a water leak
- E601 flat tire - repairs complete

- UTV Battery had to be replaced
- Light package repairs completed to E601 by LTFC personnel however additional lights are needed to be purchased. A discussion took place.

Mr. Holman made a motion authorizing Fire Chief Wilson to spend up to \$11,500.00 for light upgrades to LED on E601 as presented.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Cormican, yes; Miller, yes.

Mr. Cormican thanked LTFC personnel for their efforts in doing the light upgrades "in house" which resulted in cost savings to the township. The Board echoed Mr. Cormican's statement.

Mr. Moraine gave the Zoning Report. There were 3 permits issued since the last meeting as follows:

- Travis & Audrey Moulter - Cheltenham - Ag building - no charge
- SBA Towers - cell tower upgrade - Cristland Hill Rd - \$500.00
- Brad & Rosanne Spurlock - Zanesville - new home - \$410.00

Mr. Moraine provided the Board with an update on the following zoning matters:

- 1) Complaint regarding junk/trash/cars at a property on Carstairs - Prather. Mr. Moraine inspected and noted several violations related to junk, trash, etc. Mr. Moraine spoke with the property owner and he agreed to 30 days for clean-up. Mr. Moraine will f/u the conversation with a registered letter.
- 2) Junk Car matter on White Chapel - O'Neil. Mr. Moraine inspected and spoke with Mr. O'Neil. He will inspect his other 2 properties in Jacksontown. Mr. Moraine said that Mr. O'Neil felt that he was being singled out and questioned the status of the junk cars at the Dove residence.
- 3) Trash/junk car matter Dove Residence. Mr. Moraine inspected and left a message for the property owner.
- 4) Trash/junk/weeds residence west of Crossroads & Michael's Pizzeria. Mr. Moraine inspected and said that the grass has been mowed and temporary electric service was installed. Appears that the property is being cleaned up.
- 5) Inquiry from Mrs. Latham on Roley Hills Road regarding the LTWP Zoning Map and one of her parcels not being designated within Licking Township. Mr. Moraine reviewed with LCPC Jay Fisher and will research to see if this was an error on part of Licking County or LTWP. Mrs. Lynch confirmed that the parcel in question is being taxed as LTWP not Bowling Green.

Mr. Moraine will continue to follow-up on the items above.

Mr. Cormican reported on the following:

- 1) OPW grant application has been submitted for Edgewater Beach
- 2) Fairmount Road re-paving is slated to start in the next week or so

Mr. Miller reported that a Department of Transportation inspection was completed on the white truck.

Mr. Holman relayed information in response to a recent inquiry by a potential buyer for 50+ acres near Buckeye Lake Papa Boo's area. The interested parties want to know if LTWP would consider an overlay/mix use zoning for that area. Mr. Holman stated that Crossroads Planning & Development LLC (consultants assisting with the Comprehensive Plan re-tooling) have submitted an estimate to assist LTWP should they wish to create an overlay or PMUD. Mr. Holman said that although the township can legally undertake this, it is a lengthy process and may take up to 6+ months. A discussion took place.

The Board agreed to invite Crossroads Planning & Development LLC to present the information to the Trustees at the December 16, 2024 meeting. The Board asked that the Fiscal Officer send an email to the BZA and ZC Chairs and Rex Adkins to request that they attend the public meeting. Mr. Holman will contact Holly Mattei, Crossroads Planning & Development, and advise that they will be on the 12/16/24 agenda.

Public Comment:

None

Mr. Holman explained that the Board will be exiting into Executive Session to discuss the recent interviews conducted for a new Fire Chief to replace Chief Mike Wilson who is retiring on 02/01/25.

Mr. Holman made a motion that the LTWP Board of Trustees enter into Executive Session @ 8:28 p.m. to discuss the employment of a public employee to specifically discuss the 2 candidates interviewed on 10/21/24 for the Township Fire Chief position.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Several members of the public left the meeting.

The Board exited Executive Session at 8:51 p.m. and the regular meeting reconvened.

Mr. Holman stated that the Board discussed both outstanding candidates, Les George and Kyle Weekly, during Executive Session.

Mr. Cormican made a motion that the Licking Township Board of Trustees appoint/hire Kyle Weekly as the new Fire Chief of Licking Township Fire Company effective 12/01/24 for the annual salary of \$75,000.00.

Mr. Holman seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

Mr. Holman thanked Fire Chief Les George for his interest in the position and congratulated Assistant Chief Kyle Weekly. Mr. Holman stated that incoming Fire Chief Kyle Weekly will serve in conjunction with outgoing Fire Chief Mike Wilson from December 1, 2024, to February 1, 2025 (Chief Wilson's retirement date), at which time Chief Weekly will assume all duties as the sole Fire Chief for LTFC.

LTFC Assistant Fire Chief Kyle Weekly thanked the Board for their support and confidence placed in him.

Mr. Miller made a motion to adjourn the meeting at 8:54p.m.

Mr. Cormican seconded the motion.

Roll Call: 3 ayes.

November 4, 2024

Attest