

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Licking Township Fire Station #600 at 7:30p.m., on 04/15/24.

Mr. Holman called the meeting to order with the following members present: John Cormican, John Holman, Dave Miller, Andrea Lynch.

Others Present: David Moraine; Chris Powell; Ed Monroe; Roseanne Reaves; Howard Reaves; Mike Wilson.

The Pledge of Allegiance was recited.
The meeting was not recorded.

Minutes were read, approved, and signed by the Trustees.

Mr. Miller made a motion to approve expenditures totaling \$43,099.73

Mr. Cormican seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

Mrs. Lynch presented information on investments through First Federal Savings & Loan and Edward Jones. The Board will review the information and revisit at a future meeting.

CORRESPONDENCE:

- 1) 1st quarter collateral sufficiency report
- 2) 1st quarter credit card report
- 3) Email from Hebron Village re: attend meeting on 5/20/24
- 4) Letter from LCC re: Solar & Wind Farms
- 5) KLA Risk Consulting Audit results and actions needed
- 6) Levy Timeline sheet from Fiscal Officer

Mrs. Lynch presented the following cemetery deeds for signatures:

- Deed 119 transfer from Steven Patterson to Richard & Cheryl Matthews - Jacksontown Cemetery Section 3 Lot B-8 Grave 1
- Deed 193 Mary Jo Simpson - Jacksontown Cemetery Section 3 Lot B-11 Graves 1& 2
- Deed #194 Kathy Parlet - Jacksontown Cemetery Section 3 Lot D-11 Graves 1-4
- Deed #195 Kevin Amspaugh - Jacksontown Cemetery Section 3 Lot D-17 Graves 1&2

Chief Wilson presented the following on behalf of LTFC:

1)Application for consideration.

Mr. Holman moved that Chief Wilson hire Trent Jakeway as a probationary FF/EMT effective 4/15/24.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes.

2)Discussion regarding pay structure for personnel. Chief Wilson requested a \$2.00/hour raise for each LTFC pay level. Mr. Holman and Mr. Cormican complimented LTFC personnel, their professionalism, training, and performance.

Mr. Holman made a motion authorizing a \$2.00 pay increase across the board for all hourly personnel retroactive to 4/1/24.

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Chief Wilson thanked both the Board and the Fiscal Officer for supporting the pay increase.

3)Update on fire engine rebuild. Discussion took place regarding LTFC paying for rebuilding the pump and adding a new light package since this will essentially be a new truck. Mr. Cormican inquired about warranty on the pump. Chief Wilson will look into the current warranty and if the accident nullifies it.

Mrs. Lynch gave the Zoning Report OBH of Doug Howell. There was 1 permit issued since the last meeting:

- Kendrick Property Mgmt - Mt Vernon Ave - new home - \$304.00

Mrs. Lynch stated that there is a variance application received for Logan Avenue for a front yard setback. Date of hearing not yet set.

The Board requested that Mrs. Lynch ask Mr. Howell to inspect a sign on Route 13 at the equine training facility.

Mr. Cormican presented the 2024-25 Winter Salt Contract. A discussion took place.

Mr. Cormican made a motion as follows:

**RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2024**

WHEREAS, Licking Township, Licking County, (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and

c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party’s own errors, actions, and failures to act.

d. The Political Subdivision’s electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically **submitted** salt quantities of 200 tons from its awarded salt supplier during the contract’s effective period; and

f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and

g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 3rd, **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision’s participation agreement and/or a Political Subdivision’s request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Mr. Miller seconded the motion.

Roll Call: Cormican, yes; Holman, yes; Miller, yes.

Mr. Cormican presented estimates for concreting the fire station parking lot. This included a labor and material estimate from Grosse and Adams Brothers, Miller Concrete for labor only; Buckeye Ready Mix; and Top Cat. Based on further research, the concrete project may require bidding. The Board will discuss the matter further at a future meeting.

A discussion took place regarding the current boom mower which is 21 years old, 98-99 HP and is a 2 wheel drive. Mr. Cormican presented information and estimates for the purchase of a new front wheel assist boom mower as follows;

- John Deere \$193,889.00 Ford New Holland TS-6 110 HP
- John Deere local \$190,241.00 Ford New Holland TS-6 110 HP
- Advantage Ag \$167,188.90 Ford New Holland TS-6 110 HP * ready in 5-6 mos
- Southeastern \$178,000.00 Case F110 A *ready now

Mr. Cormican made a motion that LTWP contract to purchase the Case Tractor w/boom F110 A 22' machete for \$178,000.00 through Southeastern Equipment with no trade-in.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Cormican, yes

Mrs. Lynch requested that the Board use funds from the gasoline tax fund for payment of the boom mower. The Board concurred.

The Board discussed disposition of the old mower. They will advertise on Govdeals at a future date.

Mr. Holman indicated that all interviews have been finalized for the zoning board openings. A discussion took place.

Mr. Miller made a motion to appoint Bonnie Miller to the Licking Township Board of Zoning Appeals effective 4/15/24.

Mr. Cormican seconded the motion.

Roll Call: Miller, yes; Cormican, yes; Holman, yes.

Mr. Holman reminded the Board that the community surveys would be coming soon.

Mr. Holman reminded the Board that the Community Meeting will be held on Wednesday, May 8th @ 6:30 p.m.-8:00 p.m. at the performing arts center (auditorium) at Lakewood High School.

Mr. Holman mentioned that Fire Chief Wilson has been considering retirement in July. A discussion took place regarding business continuity and filling the position.

Mr. Holman recapped his attendance as a guest invitee for a recent Zoning Commission meeting. Mr. Holman thanked Dave Moraine for his attendance at his 1st meeting as a zoning commission member and complimented the zoning boards for their improvement in communication thus far.

Public Comment:

Mr. David Moraine addressed the Board and shared his professional experience regarding pay raise in the private sector and his professional perspective on competitive pay for qualified personnel in support of LTFC raise request.

Mr. Howard Reaves addressed the Board with 3 concerns:

1) Mr. Reaves stated that he is concerned with the recent flooding of his property on South Fork and believes the drain to be too small. A discussion took place regarding the damage to his property, the silt and debris washing down from the field behind him to the road and clogging the drain, amount of times this has happened, previous trustee's opinion regarding the drain, etc.

Mr. Cormican stated that this drain will be on the list for the Road Department to inspect and he will contact the LC Engineer's Office for their evaluation of the drain size needed.

2) Mr. Reaves inquired as to why the township chose to chip and seal South Fork instead of pave? Mr. Reaves said that there are cracks in the road and that the chip and seal has created pitting in their driveway.

Mr. Cormican explained the practice of chip and seal and its cost saving benefits.

3) Mr. Reaves expressed concern regarding Licking Trails from Irvingwick to White Chapel being paved despite having fewer houses.

Mr. Miller explained that the Licking Trails Road project was a multi-phase contract that was funded through grants from OPW. A

A brief discussion took place with both Mr. and Mrs. Reaves regarding paving vs chip and seal.

Mrs. Reaves reiterated Mr. Reaves concerns and said that the drain issue has been a long standing problem and that she is concerned with chip and seal results in lower property value.

Mr. Cormican assured Mrs. Reaves that he would contact the LC Engineer and if they indicate a larger drain is needed, then LTWP will address it. Mr. Cormican stated that it is not proven that chip and seal roads reduce property value.

Mr. Miller made a motion to adjourn the meeting @ 9:48 p.m.
Mr. Cormican seconded the motion.
Roll Call: Cormican, yes; Holman, yes; Miller, yes.

April 15, 2024

Attest